

ANOKA COUNTY

**MANAGEMENT COMMITTEE AGENDA
and Meeting of the Anoka County Board of Commissioners****

FOR THE JANUARY 7, 2020, MEETING

9:00 A.M.

Master Conference Room #772 - Government Center

1. In accordance with the Personnel Rules and Regulations, and/or the Travel Policy, and at the request and recommendation of the respective department heads, consider approving the consent items. **See attached** consent items.
2. The Management Committee approved the second and fourth Tuesday of the month be established as regular Management Committee meeting days for 2020 with the exceptions of:
 - December 8, which meeting will be held on December 4, 2020
 - December 22, which meeting will be held on December 15, 2020
3. Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes.

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*

ANOKA COUNTY

CONSENT ITEMS

FOR THE JANUARY 7, 2020, MANAGEMENT COMMITTEE MEETING

*Consent items will be voted on as one item.
At the request of any commissioner, a consent item may be
moved to the regular agenda for discussion purposes.*

1. Reclassifications as recommended by the Employee Relations director. **See attached** dated January 7, 2020.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. Rhonda Sivarajah, County Administrator, and any county commissioner - Administration - to attend 2020 NACo Legislative Conference - Washington D.C. - 6 days, February 2020 - costs for each to include \$490 registration, \$1,300 lodging, \$418 per diem, \$267 air fare, and \$130 parking (county van).
 - B. Scott Schulte, Matt Look, and Mike Gamache, County Commissioners - Administration - to attend 2020 NACo Legislative Conference and Legislative Visit - Washington D.C. -9 days (Mike 7 days), February 2020 - costs for each to include \$490 registration, \$2,000 lodging (Mike \$1,500), \$646 per diem (Mike \$494), \$267 air fare (Scott \$400), \$44 mileage, \$100 ground transportation, and \$208 parking.
 - C. John Murphy, Director - Court Administration/Law Library - to attend Equal Justice Conference - Atlanta, GA - 4 days, May 2020 - costs to include \$450 registration, \$750 lodging, \$400 airfare, \$41 mileage, \$231 per diem, \$80 parking, and \$80 ground transportation.

Travel and training forms are available in Administration for review.

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date
Tanner Ess	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020
Renee Hanck	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020
Elizabeth Hayes	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020
Donelle Lawrence	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020
Heidi Meyer	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020
Daniel Nolan	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020
Barbara O'Neill	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020
Kelly Sandmann	Lead Dispatcher	Dispatch Supervisor	11	12	Central Comm	01/04/2020