

ANOKA COUNTY PROPERTY RECORDS AND TAXATION FEE SCHEDULE

EFFECTIVE 06/01/2016

Recording (Statutory)

Service Provided	FEE
Recording Fee (Abstract) *Torrens specific fees see below	\$46.00
Multiple Satisfactions/Assignments/Partial Releases (Statute 357.18 Subd. 1 and 2) with 4 document citations or less \$10.00 additional for each document cited over first 4	\$46.00
Mortgage Registration Tax - (of debt secured plus a \$5 conservation fee) Please note: If the MRT is paid in another county, the \$5 conservation fee is still due in Anoka County	(debt secured) x 0.0023
State Deed Tax - (of the net consideration exceeding \$500, \$1.65 when consideration is less than \$500 plus a \$5 conservation fee) Please note: If the SDT is paid in another county, the \$5 conservation fee is still due in Anoka County.	(net consideration) x 0.0033
Well certificate	\$50.00
Attested Copy	\$2.00
Certified Copy Document Fee	\$10.00
Copy of a Plat	\$10.00
• Certified Copy of a Plat	\$15.00
Interested Party Fee (fee is per parcel)	\$15.00
Recording fee for Plats	\$56.00
*Torrens Specific (MS 508.82)	
Condition of Title	\$50.00
Entry of memorial on 1st Certificate	\$46.00
• Each additional certificate memorial entry thereafter	\$20.00
Exchange Certificate of Title	
• for each certificate cancelled	\$20.00
• for each new certificate issued	\$20.00
Original Certificate of Title	\$46.00
New Certificate of Title	\$46.00
Recording fee for Registered Land Survey	\$56.00
Residue Certificate of Title	\$40.00

Vital Statistics (Statutory)

Service Provided	FEE
Birth Certificate (certified)	\$26.00
• Additional certified copies of same record	\$19.00
• Non-certified birth certificate	\$13.00
• Additional non-certified copies of same record	\$6.00
• Birth-No Birth Record Found	\$16.00
Birth Verification	\$9.00
Birth/Death Historical Records Research (per hour with a minimum of \$20)	\$20.00
Copies of Vitals Document	\$9.00
Death Amendment (changes to filed death record)	\$40.00
Death Certificate (Certified or Non-certified)	\$13.00
Death Certificate - additional copies of same record (Certified or Non-certified)	\$6.00
Death No Death Record Found (statement)	\$13.00

<i>Expedite Vitals Documents (MN Rule 4601.0400)</i>	\$20.00
<i>Licenses (Miscellaneous)</i>	
• <i>Auctioneer License (MS 330.01)</i>	\$20.00
• <i>Beer License Temporary Event (Township only)</i>	\$50.00
• <i>Fireworks License (Township only - MS 624.20-624.25)</i>	\$100.00
• <i>Gambling License (\$100 fee is collected by the State of MN)</i>	No charge
• <i>Liquor License Temporary Event (Township only)</i>	\$75.00
• <i>Other Beer & Liquor Licenses (see Vitals Coordinator for individual fees)</i>	varies
• <i>Precious Metals Dealer License</i>	\$50.00
• <i>Transient Merchant License (MS 329.11)</i>	\$150.00
<i>Marriage Certificate (certified)</i>	\$9.00
<i>Marriage License</i>	\$115.00
<i>Marriage License Reduced Fee</i>	\$40.00
<i>Marriage License Reissue Fee (due to error/change/loss) county board approved fee</i>	\$15.00
<i>Marriage No Record Found</i>	\$9.00
<i>Notary Public Certificate of Authentication/Jurat</i>	\$5.00
<i>Notary Public Registration</i>	\$20.00
<i>Ordination/Ministerial Credentials Filing</i>	\$5.00
<i>Reports - Birth or Death, Marriage (month)</i>	\$15.00
<i>Veteran's Birth/Death/Marriage Certificate (one record at a time for VA benefits only through the Veteran's Services Office)</i>	No charge

Miscellaneous (County Board Approved)

Service Provided	FEE
<i>Appraiser Extract Report (approx. 130,000 parcels)</i>	\$1,300.00
<i>Auditor's certificate of no unredeemed taxes (per PIN)</i>	\$5.00
<i>Bond certification</i>	\$150.00
• <i>Updates (per page)</i>	\$35.00
<i>Certified copy of tax related documents (per page with a \$5 minimum)</i>	\$1.00
<i>Computer screen print (per PIN) (no charge to property owner)</i>	
• <i>Generated by County staff</i>	\$2.00
• <i>Generated by customer</i>	\$1.00
<i>Confession of Judgement</i>	
• <i>Setup charge (for each setup)</i>	\$50.00
• <i>Completion Charge (for completion)</i>	\$30.00
<i>Copies (does not include reproduction of various property records documents)</i>	\$0.25
<i>Courtesy division of tax dividing one parcel into two</i>	\$40.00
• <i>Each additional parcel</i>	\$10.00
<i>Dangerous dog registration & sign (Township only; Cites are handled by the local law enforcement agency)</i>	\$35.00
<i>Delinquent Tax Search Report (per report)</i>	\$250.00
<i>Dishonored check charge</i>	\$30.00
<i>Document list/Tract Index report set-up (up to 500 documents) per company (Mortgage List, State & Fed Tax Lien List, etc.)</i>	\$50.00 addl \$.05 per doc over 500
<i>Duplicate tax statements party with no legal interest (per PIN)</i>	\$1.00
• <i>Prior year microfiche tax roll copy (per PIN)</i>	\$1.00
<i>Electronic document retrieval (per document)</i>	\$0.50
<i>Express Mail Vitals (USPS 2 day mail/tracking)</i>	\$25.00

External non-governmental access (Please Note: Additional initial hardware and software charges may apply pursuant to the License Agreement)

<ul style="list-style-type: none"> • Initial contract/admin fee (per access point) 	\$150.00
<ul style="list-style-type: none"> • Monthly connection fee (per month/per device) 	\$10.00
<ul style="list-style-type: none"> • Transaction fee (per transaction) 	\$0.05
Fax Charges (first two pages)	\$2.00
<ul style="list-style-type: none"> • for each additional page 	\$0.25
GIS Extract (refer to GIS dept.)	
Green Acre Courtesy Restoration (without transfer)	\$35.00
Large Document Copy – larger than 11" X 17" size (1/2 section maps per page)	\$6.00
<ul style="list-style-type: none"> • For governmental subdivisions (per copy) 	\$2.00
<ul style="list-style-type: none"> • (statutory fee for copy of a plat is \$10 with an additional \$5 if certified) 	
Largest Taxpayer Report (per report)	\$250.00
Licenses (Miscellaneous)	
<ul style="list-style-type: none"> • Auctioneer License (MS 330.01) 	\$20.00
<ul style="list-style-type: none"> • Beer License Temporary Event (Township only) 	\$50.00
<ul style="list-style-type: none"> • Fireworks License (Township only - MS 624.20-624.25) 	\$100.00
<ul style="list-style-type: none"> • Gambling License (\$100 fee is collected by the State of MN) 	No charge
<ul style="list-style-type: none"> • Liquor License Temporary Event (Township only) 	\$75.00
<ul style="list-style-type: none"> • Other Beer & Liquor Licenses (see Vitals Coordinator for individual fees) 	varies
<ul style="list-style-type: none"> • Precious Metals Dealer License 	\$50.00
<ul style="list-style-type: none"> • Transient Merchant License (MS 329.11) 	\$150.00
Levy book update year-end report	\$25.00
<ul style="list-style-type: none"> • (No charge 1st copy for municipality) 	\$0.00
<ul style="list-style-type: none"> • Additional copy 	\$10.00
Microfiche	
<ul style="list-style-type: none"> • Half Section maps full set 	\$150.00
<ul style="list-style-type: none"> • Recorders documents per individual image (\$.50 minimum) 	\$.05
Notary Fees per person - per document	\$1.00
Notice of claims registration fee	\$15.00
<ul style="list-style-type: none"> • Certified letter (each) 	\$5.00
Optical Images of Property Records (per image)	\$0.10
Partial Redemption Set-up Charge	\$100.00
Publication Fee (per parcel: Judgment List and Notice of Expiration of Redemption)	\$30.00
Recorder's roll film copy (per image with a \$0.50 minimum)	\$0.05
<ul style="list-style-type: none"> • Roll of film cassette (per image plus micrographics fees) 	\$0.05
Reproduction of various documents (copy fee - per page)	\$1.00
<ul style="list-style-type: none"> • (\$1.00 per page for recorded documents with \$10 maximum) 	
Repurchase tax-forfeit setup charge with application	\$100.00
<ul style="list-style-type: none"> • Courtesy calculation prior to application 	\$35.00
<ul style="list-style-type: none"> • (Transferred to setup fee with application) 	
<ul style="list-style-type: none"> • Each additional PIN 	\$20.00
Research of various property records (per 1/4 hr. increments)	actual hourly rate +25%
Service fee: Notice of Expiration of Redemption (per each visit to the property)	\$45.00
Special Assessment Certificate (per PIN)	\$5.00
Special Assessment Report (per report)	\$50.00
STAR database query setup charge (per hour with a 1 hour minimum)	\$25.00
Tax search (per PIN/per year)	\$3.00
Urban Homestead application fee (per application)	\$10.00